

Welcome to the **March** edition of the Learning Cart **Newsletter**

Our goal is to enrich you and your teams' **development** through the use of The Learning Cart.

To share is kind (forward to your team)

Updated IT Course List Below

On April 15, 2016 over 400 courses will be retired. Why? Either their format is unsupported or they have been replaced by new courses. We have notified employees directly if they had an email address in The Learning Cart and had one of the retiring courses in progress. Please [click here](#) if you have questions regarding this update.

Spring hiring season is here, and you've probably already started looking for additional help to get through the busy summer months. A good share of those new employees are coming from the ranks of high school and college students: **Millennials!** Did you know that many Millennials decide on their first day on the job if they are going to stay . . . or not? **Your orientation program can make the difference!** Now is a good time to update your onboarding process so new employees start on the right foot. We've highlighted some courses for you below.

- ◆ **Retailer Onboarding Toolkit**
- ◆ **Strategies for Successful Employee Onboarding: An Introduction**
- ◆ **Strategies for Successful Employee Onboarding: Getting Started**
- ◆ **Workforce Planning and Employment: Orientation, Onboarding and Exit Strategies**

More detailed course descriptions and directions on how to delete a non-required course from your active list are below.

To inquire about your personalized tour of The Learning Cart, or any questions please [contact us](#).

Interested in Instructor Led Training live or virtually? Visit [SUPERVALU University Website](#)

Need technical help with The Learning Cart? Contact the Help Desk:

1-888-767-4227

To remove your name from our mailing list, please [click here](#)

Issue 11, March 2016



What's in YOUR Learning Cart?

Suggestion Box

Have suggestions for The Learning Cart newsletter?

Click [here](#) to share them!

Did you know?

You can use The Learning Cart as a reference/resource tool. Just review the section you want in a course, no need to complete the entire course*.



MORE DETAILS:

Retailer Onboarding Toolkit

In this course, participants will learn tips and resources for creating an onboarding/orientation program for their store associates.

Strategies for Successful Employee Onboarding: An Introduction

What is employee onboarding and how does it differ from orientation? This course provides managers with an insight into their unique role and outlines the benefits they reap from properly onboarding new hires.

Strategies for Successful Employee Onboarding: Getting Started

This course introduces actions you can take before the new hire arrives. It then considers the activities that should take place in the ensuing days, weeks and months.

Workforce Planning and Employment: Orientation, Onboarding and Exit Strategies

This course focusses on HR functions including post-offer employment activities, relocation, and verification of employment status. On the other side it provides direction on exit processes and procedures including terminations, restructuring and reduction in force. This course helps prepare individuals for HRCI, PHR and SPHR certification exams.

***If the course is a requirement for your job, you must complete it.**

How to Remove a Course from your To-Do List (if it's non-required)

Step 1: From your list of Current Training in Learning Cart, highlight the course that you want to remove. Once selected (highlighted), the description will appear below the list of items in your To-Do area.

Step 2: In the description box for the course, click on the "Other Actions" dropdown box and choose "Cancel Registration." This will take you to the Cancellation Confirmation screen.

Step 3: In the Cancellation Confirmation screen, you will see the course title you want remove. Click on the button "Cancel Marked". Once clicked, you have been removed from the roster of that course and it will no longer appear in your Current Registration list. Please note, if your email is connected to the Learning Cart – you will receive an automatic email confirmation stating that you are no longer registered for

Adobe Captivate 8: Getting Started	Using Vagrant: Introduction
Adobe Captivate 8: Media and Interactivity	Using Vagrant: Configuration
Data Visualization: Essentials	Thinking Defensively about Functions, Methods, and Input
Using Internet Explorer 11: Securing the Environment	Managing Network Interaction
Using Internet Explorer 11: Security Considerations	Errors, Exceptions, and Testing
TOGAF Fundamentals - Enterprise Architecture Basics	Protecting Data in iOS Apps
TOGAF Fundamentals - Content Framework and Capability Basics	Android Lollipop New Features For Developers
Introduction to Ubuntu	AngularJS and Typescript
Red Hat Certified System Administrator: Advanced Networking	Cryptography Fundamentals: Applying Cryptography
Red Hat Certified System Administrator: File Systems and Device Management	Android Architecture, Protection, and Development Best Practices
Red Hat Certified System Administrator: Boot Process and Installation	iOS Security Architecture and Application Data Protection
Red Hat Certified System Administrator: Introduction to Virtualization	Securing Against Threats, Securing for Enterprise, and Jailbreaking Devices
Red Hat Certified System Administrator: SELinux and Troubleshooting	TestPrep 98-367 Microsoft Security Fundamentals
Microsoft Office 365: Applications	CSSLP: Secure Software Testing
Microsoft Office 365: Document Management	CSSLP: Software Acceptance, Deployment, Operations, Maintenance, and Disposal
Microsoft Office 2016: First Look Modern Productivity	CSSLP: Supply Chain and Software Acquisition
Microsoft Office 2016: First Look Functionality and Collaboration	Securing User Accounts: Fundamental Security Concepts
Windows PowerShell Desired State Configuration Fundamentals	Securing User Accounts: Authorization, Registration, and Passwords
Oracle Database 12c: Introduction to SQL - Restrict, Sort and Customize Output	Creating and Securing MVC 5 Applications
Working with Chef: Fundamentals	Using MVC 5 with EF6, Web API 2, SignalR, and Azure
Using Puppet: Configuration and Programming	